



Department of Transportation

State of Wyoming



Dave Freudenthal
Governor

John F. Cox
Director

DOCUMENT A - TEMPORARY RV DISPLAY & SALES EVENT PERMIT **APPLICANT INSTRUCTIONS**

_____ RV RALLY
_____ - CAM-PLEX - GILLETTE, WY

- Copies of your state RV Dealer License(s), franchise agreement(s), and IRS documentation of your FEIN must be submitted with the permit application. Be sure that these additional documents, the \$500.00 permit application fee, and Demo Plate and Temporary Registration Permit fees (if applicable) are submitted with the application.
- The permit applicant must undergo a state and national criminal history record background check. The owner, corporate officer, or member of the LLC/LP who signed the permit application must submit a completed Background Check Information Questionnaire, completed state and national fingerprint cards, and \$39.00 fingerprint processing fees with the permit application (forms enclosed). Criminal History Record Information may take a minimum of 30 days to process. A permit will not be issued until the criminal history record information is received, reviewed, and the permit application approved by the Department.
- You will be notified if your application for a Temporary RV Display & Sales Event Permit has been approved, at which time you will need to have the \$50,000 surety bond executed through your insurance provider and submitted to the Department (bond form enclosed).
- Your Temporary RV Display & Sales Event Permit and any Demo Plates or Temporary Registration Permits that you have purchased will be mailed to you prior to the event.
- At the end of the event, please mail your Temporary RV Display & Sales Event Permit with the Statement of Sales section completed, Demo Plates, issued Temporary Registration Permit Stubs, and any unused Temporary Registration Permits to the address below. *Failure to return these items may result in the Department filing claim against the \$50,000 surety bond you have submitted as a condition of permitting.*

Please contact us if you have any questions regarding the Temporary RV Display & Sales Event Permit procedures or if you need assistance with the application. Thank you for your cooperation with this matter.

Wyoming Department of Transportation
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