

2012 CAM-PLEX WINTER WESTERN TOWN & COUNTRY TRADE SHOW CONTRACT

February 10-12, 2012 * Gillette, Wyoming * CAM-PLEX Central Pavilion

For more information, contact Jori Johnson at CAM-PLEX (307)682-0552 or jori@cam-plex.com

- Booth Rental:**
- * Standard booth \$200 each.
 - * Corner or end booth \$225 each.
 - * 10' X 10' draped (8' back/ 3' sides).
 - * Bulk Spaces A & B \$1,300 each. Bulk Spaces C & D \$650 each.
 - * 1- 8' table with plastic tablecloth and skirting and 2 chairs included in each 10' X 10' booth.
 - * To rent additional items (phone lines, electricity, etc...) please see enclosed Set-up Items Sheet.

- Terms:**
- * 50% of total due with order, no space held without deposit.
 - * Balance due no later than January 20, 2012. Contracts not paid in full by Jan. 20 risk forfeiture of reserved space.
 - * All exhibits must remain intact until 4:00 p.m., Sunday, February 12.

- Set-Up Hours:**
- * Thursday, February 9, 3:00 p.m. - 7:00 p.m. (may drive inside the building)
 - * Friday, February 10, 8:00 a.m. - 1:00 p.m. (may **NOT** drive inside the building)

- Show Hours:**
- * Friday, February 10, 2:00 p.m. - 7:00 p.m.
 - * Saturday, February 11, 9:00 a.m. - 7:00 p.m.
 - * Sunday, February 12, 10:30 a.m. - 4:00 p.m.

- Tear Down:**
- * Sunday, February 12, 4:00 - 10:00 p.m. (no security in building on Sunday night)
 - Monday, February 13, 8:00- 10:00 a.m.

Number of booths requested _____ **Total Booth Price \$** _____

(If you request a corner booth, please pay the extra now. A refund will be issued if you are not placed in a corner booth.)

If you are a returning exhibitor, would you like to retain your 2011 booth space location? YES _____ NO _____

Important Deadline - Preference will be given to returning exhibitors to retain their 2011 booth space until December 5, 2011.

After Dec. 5, all remaining spaces will be considered open and available on a first-come/first-served basis. This is also the deadline for returning exhibitors whose companies only allow one dealer per show.

Booth Location(s) Preferred: First Choice: _____ Second Choice: _____ Third Choice: _____

How many exhibitor badges will you need? _____

Please name and describe all items or services to be sold or exhibited:

Company Name: _____ Telephone: () _____ Cell Phone: () _____

Your Name (printed): _____ E-mail Address: _____

Address: _____ City: _____ State: _____ Zip: _____

EXHIBITOR SIGNATURE of Acknowledgment of Rules and Regulations: _____

Make checks payable to CAM-PLEX, Mail to: 1635 Reata Drive, Gillette, WY 82718 (Keep enclosed extra copy for your records)

OFFICE USE ONLY

Booth Space Total \$ _____ Set-up Item Total (from other sheet) \$ _____ **Total Booth and Set-up Due \$** _____

Booth Deposit Amount \$ _____ Date Paid _____ Check # _____ Receipt # _____

Set-up Item Payment \$ _____ Date Paid _____ Check # _____ Receipt # _____

Final Booth Payment \$ _____ Date Paid _____ Check # _____ Receipt # _____

Booth # Assigned _____

WINTER WESTERN TRADE SHOW RULES AND REGULATIONS

Arrival - Prior to setting up your booth, please report to the CAM-PLEX Booth located on the east wall. Space verifications and credentials will be available. All booths must be paid in full. **NO EXCEPTIONS.**

Set-up and driving in the building - Exhibitors may drive their vehicles/trailers inside Central Pavilion to unload **only** on Thursday from 3-7 p.m. **Absolutely no vehicles or trailers will be allowed in Central Pavilion on Friday.** Exhibitors will be allowed to drive their vehicles/trailers inside at the end of the show for tear down on Sunday at 4 p.m. Exhibitor is responsible for providing all necessary set-up equipment (i.e. duct tape, T-pins, extension cords, etc.).

Liability/Indemnity - Exhibitor warrants by authorized signature on Exhibitor Contract that CAM-PLEX, its board members, staff and sponsors are not responsible for any injury, loss, theft or damage which may occur to the exhibitor, his employees or his property from any cause whatsoever, nor for mail sent to CAM-PLEX. The exhibitor expressly releases CAM-PLEX, its board members, staff and sponsors from any and all claims for loss, theft, damage or injury.

Exhibit Space - All personnel, merchandise and equipment must remain inside the assigned space. Soliciting in areas other than leased space is strictly prohibited. No PA system, loud speaker, amplifier, broadcasting device, music or other objectionable method shall be used by the exhibitor if it interferes with other exhibitors, management or patrons. Exhibits must be removed prior to 10:00 a.m., Monday, February 13, 2012. Security will not be provided Sunday night, February 12, 2012.

Security - Security will be provided Thursday, Friday and Saturday nights, however, security is not guaranteed by Show Management. All property of an exhibitor is understood to remain in the exhibitor's care, custody and control in transit to or from or within the confines of the show grounds. The safety of exhibitor's property is not guaranteed by CAM-PLEX, and exhibitors are encouraged to use discretion when leaving valuables.

Exhibitor Identification - Commercial exhibitors will be issued identification badges which must be worn to gain early entrance (one hour before public opening) into the trade show at Door 3. **Exhibitors are required to wear badge at all times and will not be admitted without it.** Exhibitor's badges are not recognized as admission to paid events during Winter Western.

Refunds - No refunds of payments will be made on canceled contracts after January 20, 2012. Payments on space canceled prior to January 20, 2012 will be refunded only if space is resold.

No Exclusivity of Product/Service - Show management does not guarantee exhibitor exclusivity of product or service. Acceptance of Exhibitor Contract, the presence of a product or service at the Winter Western Trade Show does not imply its approval to the exclusion of other products, equipment or services.

Rights of management if show is not held - Show management is not liable for any damages or expense incurred by exhibitors should show be delayed, interrupted or not held as scheduled.

Display Vehicles - Liquid- or gas-fueled vehicles, RV's, tractors, boats, or other motor craft must have fuel tanks with factory designed gas caps and a minimum amount of fuel while on display in any CAM-PLEX facility per fire code regulations. No fueling or defueling of any fuel tank is allowed while vehicle is inside a CAM-PLEX facility.

Telephone Service - Exhibitors requiring a telephone line in display booth must submit the Set-Up Items Request Form by January 20, 2012. This is a dial 9 phone line which may only be used for local or toll free numbers (no long distance calls). **Telephone lines may not be used for internet service.** See Set-up Sheet.

Internet Service - Free 56 Kbps WIFI service is provided; log on to www.collinscom.net. See rates for upgraded service.

Food - Vendors selling or giving away food items may not compete with concessionaires and must have approval from trade show coordinator. Drinks of any type may only be sold by approved concessionaires. Exhibitors are required to obtain and display a food permit if selling or giving away any type of food or drink. Food permits can be obtained by calling the WY Dept. of Agriculture, 307- 686-8036 or email devans2@state.wy.us

Contracts - All exhibitors must have a fully negotiated contract. Management reserves the right to determine final location of any exhibit. Exhibitors are prohibited from assigning, subletting or transferring space allotted to them.

CAM-PLEX Campground - Camping is available in the Windmill Campground which is right across the street from Central Pavilion. Electricity is available but water is **not** available in February. See Set-up Sheet.