



August 1, 2017

The CAM-PLEX Garage Sale will be Saturday, September 16, 2017 in the Wyoming Center from 9:00 a.m. - 3:00 p.m. Contracts will be accepted starting Monday, August 7, 2017. If you wish to participate by renting a booth(s), please use the enclosed contract or visit our website www.cam-plex.com to download a contract. The contract will be available for download on Monday, August 7, 2017.

To reserve your booth(s), please complete the contract and mail/email/fax it along with payment. **Booth spaces will not be reserved without payment.** Contact information is as follows:

- Email address: Janell@cam-plex.com
- Fax: 307-682-8418
- Mailing address

CAM-PLEX

Attn: Janell Paris

1635 Reata Drive

Gillette, WY 82718

If you have any questions, please do not hesitate to email or call me. If I am unavailable, you may speak to Heather as she may be able to help you with your inquiry.

Thanks,

Janell Paris

Event Coordinator

307-682-0552

janell@cam-plex.com



CONTRACT FOR BOOTH REGISTRATION

SATURDAY, SEPTEMBER 16, 2017 * 9:00 A.M. - 3:00 P.M.

WYOMING CENTER AT CAM-PLEX * GILLETTE, WY

APPLICATIONS WILL BE ACCEPTED BEGINNING ON **MONDAY, SEPTEMBER 7 AT 8 A.M.**

Booth Rental

- **\$25.00 for 1- 10' X 12' space.** \$20.00 for additional booth spaces. Limit of 5 spaces per renter.
- Renters will receive 1 - 8' table and 2 chairs. You may purchase only 1 additional table per booth space in advance. Each booth space will only fit 2- 8' tables. If available, more tables may be purchased the morning of the sale. Please no credit cards or checks the day of sale. **Cash Only day of sale.**

Terms

- **Absolutely no spaces held without contract and money submitted to CAM-PLEX.**
- All renters must have a fully negotiated contract. Confirmation letters will be mailed.
- Management reserves the right to determine final location of any booth.
- Each renter must remain within the confines of their assigned space. Renters may advertise and distribute from their booth only. Walk-around solicitors are prohibited.
- Refunds: Only 50% of total (booth & set-up fees) will be refunded if canceled 14 days or more before the sale. Any cancellations made 13 days or less before the sale will not receive a refund.
- Renter is responsible for providing all necessary set-up equipment (i.e. dollies, painters tape only, signs, etc.).
- No cooking is permitted in booth.
- No firearms may be sold or displayed in booth.
- Bake sale items (**packaged in bulk, i.e. dozen cookies, whole pies, breads**) may be sold, but you are required to obtain and display a food permit from Doug Evans, Consumer Health Specialist 686-8036.
- Drinks of any type will only be sold by the Garage Sale Concessionaire.
- No pets allowed.

Set Up

- **Set up is Saturday between 7:00 a.m. - 9:00 a.m.** Garage Sale hours 9:00 a.m. - 3:00 p.m.
- Prior to set up, please report to the CAM-PLEX Booth for assigned booth spaces.
- **If your booth is empty at 8:30 a.m., and you have not checked in, your booth will be resold and you will forfeit your booth rent.**
- All booths must be in place and operational by 9:00 a.m.
- Booths must be properly manned during hours of operation.
- Renters are **not** allowed to drive vehicles inside the building.

Tear Down

- Renters are required to keep booths open until closing time at 3:00 p.m.
- **Tear down hours are 3:00 - 5:00 p.m.** All items must be removed from the building during teardown time.

**For questions contact Janell Paris at CAM-PLEX
307-682-0552 or email janell@cam-plex.com**



Renter Information

Name	
Phone	
Address (street, city, state, zip)	
Email	

Booth Requests

Item	Cost	Quantity	Total Cost
One Garage Sale Booth	\$25.00		\$
Additional Booths	\$20.00		\$
Additional Tables (You get 1 free table per booth)	\$4.00		\$
Additional Chairs (You get 2 free chairs per booth)	\$2.00		\$
Pegboard	\$5.00		\$
Total Due	—	—	\$

Payment

- Cash, check payable to CAM-PLEX, or credit cards accepted.
- Contract and Payment may be emailed, mailed, faxed or submitted in person to:

CAM-PLEX Office
 1635 Reata Drive
 Gillette, WY 82718
 janell@cam-plex.com
 307-682-8418

Mastercard <input type="checkbox"/>	Visa <input type="checkbox"/>	Date
Credit Card Number		Expiration Date
Authorized Signature		3 digit code on back

For Office Use Only	
Date Rec'd	
Receipt #	
Booth Assigned	

